



ACCELERATING EARLY-STAGE INVESTMENT

Attaching Supporting Documents to  
IR Grant Application

Canada 



WORLD BANK GROUP



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Growing Innovation



CARIBBEAN  
**EXPORT**  
DEVELOPMENT AGENCY



# Key Documents Section

You can attach files in the “Key Documents” section as follows:

The screenshot shows a web browser window with the URL <https://link-caribbean-irgrant.proseeder.com/application/start>. The page title is "LINK CARIBBEAN IR Grant". The navigation menu includes: My Dashboard, Deals, Community, Events, Activities, Documents, and Help. The "Key Documents" section is active, displaying a list of document categories with corresponding upload areas (dashed boxes):

- EXECUTIVE SUMMARY & FINANCIAL PROJECTIONS OR BUSINESS PLAN (PDF, PPT, PPTX, DOC, DOCX) \*
- MANAGEMENT RESUMES (PDF, DOC, DOCX) \*
- PITCH DECK/INVESTOR SLIDES (PDF, PPT, PPTX, MP4) \*
- COMPANY LOGO
- BUSINESS REGISTRATION DOCUMENTS & SOCIAL AND ENVIRONMENTAL SCREENING FORMS (PDF, JPEG, PNG) \*

A "Items to note" box states: "Document upload time varies, depending on the size of the files you are submitting. All documents can be further edited once you are on your site." Blue arrows point from the text "Click on various sections to add documents" to the upload areas for the first four categories. A sidebar on the left contains a menu with "Key Documents" highlighted. The bottom of the browser shows a taskbar with various application icons and a system tray with the date 9/16/2016 and time 2:20 PM.

Click on various sections to add documents





# Additional Required Documents

You will be limited to 1 file per each “Key Documents” section, and will therefore need to attach the additional required Documents after you have fully submitted your applications by logging into your Proseeder account, going to your Dashboard and following the instructions laid out in this presentation.

The screenshot shows a web browser window displaying the Proseeder website. The URL is <https://x-men.proseeder.com/site/view/company.do?siteId=1374197435177&siteDealId=>. The page features a navigation menu with 'Profile', 'Rounds', 'Contacts', 'Help', and 'Go Pro'. The main content area shows details for 'X-Men' (Round: Unnamed Round, Industry: Gaming, Contact: Scott Summers, 4444444, linkcaribbean@carib-export.com, Summary: dfsdf). A 'Deal Documents' tab is selected, showing a table of documents. A blue arrow points to the 'Deal Documents' tab, and another blue arrow points to the 'LINK Caribbean IR Grant Shared Company Docs' document in the table. A 'PRO EDITION' sidebar is visible on the right.

**Click on “Deal Documents”**

**Then select this folder**

| Name ↑   | Modified By | Modified         |
|--|-------------|------------------|
| <input type="checkbox"/> LINK Caribbean IR Grant Shared Company Docs |             | Today at 5:26 PM |
| <input type="checkbox"/> Shared Company Docs                         |             | Today at 5:18 PM |





# Additional Required Documents

You will need to open the folder “LINK Caribbean IR Grant Shared Documents” and follow the instructions below:

Check out the Release Notes in our Help section to learn more about the new features released on September 14, 2016. [Click here](#) to view a walkthrough video for the new Document Management System

Profile **Rounds** Contacts Help Go Pro

**X-Men**  
Round: Unnamed Round  
Industry: Gaming  
Contact: Scott Summers, 4444444, [linkcaribbean@carib-export.com](mailto:linkcaribbean@carib-export.com)  
Summary: dfsdf

NO LOGO AVAILABLE

MY DEAL STATUS  
+ Follow

EDIT COMPANY INFORMATION WORKFLOW

Click “Add” then select “Document”

Overview Deal Activity Deal Documents News

X-Men Unnamed Round > LINK Caribbean IR Grant Shar...

ADD Search Document

Document Folder





# Additional Required Documents

Once you are in this folder, follow the below instructions to add files:

**Add Document**

Target Folder: LINK Caribbean IR Grant Shared Company Docs

Once you've chosen the files you'd like to add, click Upload to continue

**Click on this area to attach the required files**

Drop a file or [click](#) anywhere in this box to browse and upload from your computer

**Then Click "Upload"**

CANCEL **UPLOAD**

**X-Men**  
Round: Unnamed Round  
Industry: Gaming  
Contact: Scott Summers, 4444444, linkc  
Summary: dfsdf

NO LOGO AVAILABLE

Overview Deal Activity Deal Docu

X-Men Unnamed Round > LINK Caribbean IR Grant Shar.

Name ↑





# THANK YOU



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